

Green River CREP State Cost Share/Incentive Payment Flowchart

When the conservation plan is being written by NRCS, the District shall be notified, and applicable forms (calculation form and DOC request form) with file should be initiated and District ID # assigned. This step may be completed by District Personnel or the CREP Coordinator.

Practice is installed and approved by FSA; District receives AD-245 and AD-862 from county FSA Office.

Upon receipt of the previous forms, the cost share and incentive payments shall be calculated. This step may be completed by District Personnel or the CREP Coordinator. If District Personnel performs this step, the CREP Coordinator shall review the calculated figures.

The three-page state cost share funding request form (KYDOC-CREP-02) should now be completed and signatures obtained.

A cover letter from the district, listing all requested amounts (including landowner name and ID #) for all CREP contracts at that time, shall be composed and submitted to Ky DOC, for reimbursement. The calculation sheet for each contract shall be attached to this cover letter.

Upon receipt of the funding, the District shall initiate checks to the landowners, and complete the payment information on the three-page state cost share funding request.

The finalized three-page state cost share funding request form (KYDOC-CREP-02) shall be copied, filed, and the original sent to the Ky DOC. The tracking of this process is to be completed by the District Administrative Secretary, and mirror that of regular state cost share tracking.